JOB DESCRIPTION – Sports Support Teaching Assistant

Job title: Sports Support Teaching Assistant
Grade: D
Responsible to: PE Co-ordinator/Teaching staff/Headteacher
Direct supervisory responsibility: None
Indirect supervisory responsibility: None
Important Functional Relationships: Teachers, pupils, support staff, parents

Purpose of Job: To provide sports support and activities for whole groups and classes during the lunch breaks and after school. Provide coaching for sporting events and accompany/supervise children accordingly.

Duties and Responsibilities:

1. To provide sporting activities during the lunch break and after school.
2. To accompany and supervise groups of pupils at local sporting events in school time and out of school time as required.
3. To liaise with outside agencies, such as sports clubs and other schools, in relation to sporting events.
4. To work under the direction of the PE co-ordinator and teachers in relation to resources for children's recreation at lunch time and after school.
5. To liaise with the PE co-ordinator in relation to activities for promoting sport within the school community.
6. To work with other adults, including teachers, lunchtime supervisors and other support staff in the supervision of children.
7. To support the school in promoting sports and links with the local community.
8. To take part in in-service training, relevant performance management arrangements and other meetings as directed in normal contracted working hours; to be conversant with school policies and procedures.
9. To maintain confidentiality at all times with regard to all aspects within the school.
10. Other appropriate duties relevant to the purpose of the post and within the grading and competency of the post holder, as reasonably required by the teacher/Head Teacher.
Person Specification for the post of Sports Support Teaching Assistant

A) E = Essential
B) D = Desirable

1. Education and training
   D Sports qualifications and or coaching qualifications

2. Experience
   E A keen interest in sport and team games
   D Previous experience of working with children

3. Knowledge and
   E Demonstrate an understanding of the understanding benefits of sport and PE for children.
   D To be able to use a range of strategies to motivate and support pupils and their physical development
   D Demonstrate an understanding of the different approaches needed to support the learning of various groups of pupils,
   D Understanding of issues relating to health and safety in a school environment.
   E Displays an awareness, understanding and commitment to the protection and safeguarding of children and young people.